

**I. CALL TO ORDER** 6:00 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Greta St Germain, Brett Hunter, and Leon Holmes Sr; Meredith Bolduc, and Heidi Carlson; and Diane Gorrow and Gordon Graham of the Soule, Leslie, Kidder, Sayward & Loughman Law Firm.

Introductions were made and Graham and Gorrow talked about their firm and municipal service they offer. Gorrow will be the Town's main contact and Graham will be the back-up. They explained who specializes in certain areas, and how they will handle the Town's requests for assistance.

Meredith Bolduc presented Gorrow with a copy of the Town's Zoning Ordinance and all of the Land Use Regulations. They suggested that the Town prepare a binder of all of the optional articles/statutes the Town has adopted for use as reference; as well as information about Capital Reserve articles being adopted, and authority to expend from them. They would also like to have a set of Town tax maps.

It was confirmed that any contact with the Town's Counsel has to be approved by the Board of Selectmen and/or the Town Administrator.

Selectmen discussed the Beautification Ordinance, as well as an Animals at Large Ordinance that has been proposed which needs the fee schedule worked out. Additionally the Beede Spaulding conservation easement information has been forwarded to Attorney Gorrow, who will contact the developer's attorney.

Graham, Gorrow, and Bolduc left the meeting at 6:45 pm.

Selectmen and Carlson rose for the Pledge of Allegiance.

## **II. ANNOUNCEMENTS**

1. Public hearings will be held next week for acceptance of several grants.
2. Tonight is a work session of the Board.
3. The NH Department of Labor follow-up inspection is Friday May 3, 2013 beginning at 9:00 am.
4. Water tests taken for the Fremont Public Library on April 24, 2013 are all ABSENT of bacteria! The Town will go back to quarterly monitoring, and IM tests for the next five months (one sample only) due to the installation of the new chlorination system. The May IM sample was taken to Concord today.

## **III. LIAISON REPORTS**

Hunter and St Germain discussed the Planning Board meeting last evening, including many neighbors and abutters to the Seacoast United Soccer fields meeting with the Board in follow-up to outstanding issues with that site plan. A letter was in the mail file from the Planning Board, and St Germain had a copy of the petition presented by neighbors relative to the outstanding issues.

## **IV. APPROVAL OF MINUTES**

Selectmen reviewed the minutes of 25 April 2013 with amendments from St Germain. Motion was made by St Germain to approve the minutes as amended. Hunter seconded and the vote was unanimously approved 3-0.

**V. SCHEDULED AGENDA ITEMS**

6:45 pm Public Input - none

7:00 pm Department Heads - none

**VI. OLD BUSINESS**

1. Selectmen re-signed an Excavation Tax Certification page (typo found) for parcel 04-015 owned by Fremont Park Associates, originally approved 04/18/2013.
2. There was a review of the Capital Asset and Depreciation Policy, (first reviewed 03/21/2013) for annual update. St Germain moved to approve the policy as written. Holmes Sr seconded and the vote was unanimously approved 3-0.
3. Carlson presented follow-up FEMA Hazard Mitigation Grant Program information as discussed last week. This included the following details received from the Town's engineer:
  - Once approved, funding is good for two years.
  - The Town pays the bills and is reimbursed at the 75% allocation.
  - Reimbursement is generally within three months.
  - One funding mechanism would be to put the funding project and money request into a Warrant Article, showing the offset. With budgeted revenue against the appropriation, we will only raise the Town's 25% of the project (as long as we can get work completed in one year).
  - Additional information and public relations on the advantages of the project being done while we can get 75% funding would need to be done.
  - We will know this year if the four projects submitted get approval.
4. Selectmen St Germain and Hunter signed new application forms for the updated Town credit card as the voted new signatories from the meetings of March 21 and 28, 2013. The Treasurer also needs to sign all of the application forms.
5. Selectmen reviewed a letter to the People's United Methodist Church regarding the discussion last week and the Board's voted granting of an abatement. The letter was finalized and signed by all members.
6. There was discussion about the letter to Police Chief Search Committee members. With Hunter's work schedule, a meeting cannot be held with the Committee until May 30<sup>th</sup>, so time will be set aside that evening. The letter will go out with the sample questions and information from LGC regarding interviewing and solicit Committee input to that, for a comprehensive meeting to be held. The job advertising has been posted in several locations.

Holmes said he did not feel the Board should move ahead with a search committee, leading back to discussion last week. St Germain and Hunter felt there is a need for a process and welcome the assistance of the search committee members, including three police officers (past and present).

**VII. NEW BUSINESS**

1. Selectmen reviewed the accounts payable manifest in the amount of \$24,323.41 for the current week dated 03 May 2013. St Germain moved to approve the manifest. Hunter seconded and the vote was unanimously approved 3-0.

2. Selectmen reviewed bills and invoices for payment.
3. Selectmen reviewed the folder of incoming correspondence.
4. Selectmen approved an Intent to Cut for the 2013-14 tax year for parcel 04-006 owned by Richard Porter and located at 144 Tavern Road. The total amount of the cut needs to be obtained from logger John Bolduc.
5. Selectmen discussed Memorial Day preparations and reviewed the posting for the day's events. The Board would like to have more participation from Fremont Veteran's, and suggested that residents be contacted to do more parts of the program, such as welcome, introductions, and the closing statements. There was discussion about a guest speaker and Grand Marshal as well.
6. St Germain moved to approve and sign the Yield Tax Warrant in the amount of \$30.40 for parcel 04-006 owned by Richard Porter for the 2012-2013 tax year. Hunter seconded and the vote was unanimously approved 3-0.
7. Selectmen reviewed a proposal from Citizen's Bank via World Bank, for acceptance of credit and debit payments for property taxes. The Board requested that this be forwarded to legal counsel for review prior to the Board signing the documents.

#### **VIII. NON-PUBLIC SESSION NH RSA 91-A**

1. At 8:45 pm motion was made by Hunter and seconded by St Germain to enter non-public session pursuant to NH RSA 91-A: 3 II (e) to discuss a pending legal matter. The roll call vote was unanimously approved 3-0; St Germain – aye; Hunter – aye; Holmes Sr – aye.

Carlson left the meeting at this time.

Selectmen discussed a pending legal matter. No decisions were made.

Holmes left the meeting at 8:55 pm.

At 9:00 pm motion was made by Hunter and seconded by St Germain to return to public session. The roll call vote was unanimously approved 2-0; St Germain – aye; Hunter – aye.

#### **IX. ADJOURNMENT**

The next regular Board meeting will be held on Thursday May 9, 2013 at 6:00 pm.

With no further business to come before the Board, motion was made by Hunter and seconded by St Germain to adjourn the meeting at 9:02 pm. The vote was unanimously approved 2-0.

Respectfully submitted,

Heidi Carlson  
Town Administrator